

## **Information about the Double Degree with University of Glasgow**

### 1. Outline

From October 2018 the Graduate School of Economics is introducing a double degree doctoral programme in collaboration with the College of Social Sciences at the University of Glasgow. The programme is open to both new admissions at the doctoral level and existing Kyoto University students progressing to the doctoral level. Students who enroll in this programme receive research supervision and guidance from both universities, spending two years at Kyoto University and two years at the University of Glasgow. Over the course of the programme students produce a single doctoral thesis which is submitted to both Universities for examination. If the thesis meets the recognized standard the student will be awarded a PhD in Economics from Kyoto University and a PhD in Economic and Social History from Glasgow University. During the period enrolled in the programme, each student is registered as a doctoral student at both Kyoto University and the University of Glasgow, and pays tuition to only one university. According to the rules set by both universities under the terms of its agreement there will be no double charge for tuition.

### 2. Target Students and Research Area

The double degree with the University of Glasgow is open to applicants from students enrolled in the general Economics programme (April admissions) and the East Asia Sustainable Economic Development programme (October admission). However, candidates will be selected during their first year of enrollment in the doctoral course, and as a rule it is not possible to participate from the second year onwards. There is no nationality requirement for participation.

The research areas that the programme covers are mainly business history and socioeconomic history, broadly interpreted, so that the history of economic policy, industrial studies, and other areas closely related in terms of content or method are also considered. If you are interested in participating in the programme and do not know if your research theme is appropriate, please confirm with the head of the programme at Kyoto University via the Student Affairs Office.

### 3. Selection of Participants

Selection of students for the double degree programme with the University of Glasgow will take place between July and September for those who enrolled at Kyoto University

in April, and between January and March for those who enrolled in October. The first screening of candidates will be conducted by the Graduate School of Economics, Kyoto University, and the second screening will be conducted together with the College of Social Sciences at the University of Glasgow. Candidates will be assessed based on the documents submitted (English test scores, research plan, etc.) and an interview process. Each candidate's research and English language abilities, as well as the appropriateness of their research theme for the programme, are considered in the selection process.

The details of the application process and related forms will be available via the website.

In terms of English language ability, applicants are required to have an IELTS score of 6.5 or higher at the point of application. Alternatively, a TOEFL-iBT score of 80 or higher at the time of application is acceptable, but this needs to be raised to 90 or higher at the second stage of the selection process with minimum scores in each category as follows: Reading 20, Writing 19, Listening 19, Speaking 23.

#### 4. Tuition and Support for Programme Participants

The participants selected by Kyoto University to take part in the double degree with the University Glasgow engage in a period of research at both Kyoto University and the University of Glasgow and are enrolled at both institutions. Across the period of their enrollment in the programme they are subject to the standard tuition fees of Kyoto University and are not required to pay double tuition.

However, whilst double tuition is not charged, students enrolled in the programme are responsible for their own transport and relocation costs between Kyoto University and the University of Glasgow, besides any costs related research and personal expenses. The programme does not provide any direct assistance in meeting such costs, however, within the budgetary constraints of the Graduate School of Economics there may occasionally be some assistance available related to travel costs, etc. We will post any information related to this on KULASIS.

#### 5. Standard Requirements

Enrollment on the double degree programme offered together with the University of Glasgow is for a period of four years. Students enrolled on the programme will receive

supervision from faculty at both Universities and the standard pattern for students selected from the Kyoto University side is that they would conduct their research during their first and third years of enrollment at Kyoto University and second and fourth years at the University of Glasgow. The exact schedule of study will be determined by the enrolled student, Kyoto University and the University of Glasgow according to Memorandum of Understanding between the two Universities.

Students enrolled in the double degree programme offered together with University of Glasgow are still bound to the maximum period of enrollment in the doctoral course at Kyoto University, i.e. six years at most. Furthermore, the period during which the doctor's thesis can be submitted to Kyoto University after withdrawing from research guidance is three years.

Moreover, students who enroll in the programme via Kyoto University and then withdraw from Kyoto University, simultaneously lose their student status at the University of Glasgow and Kyoto University. Students who withdraw from their studies at Kyoto University having otherwise met the requirements to receive a doctoral degree and having been certified to submit their thesis, maintain their eligibility to submit their thesis at Kyoto University, as outlined above, but will no longer be eligible to receive a degree from the University of Glasgow.

#### 6. Joint Supervision, Research and Study at the University of Glasgow

Supervision and research guidance on the double degree programme is provided by close cooperation between faculty members from both universities. Students enrolled on this programme are supervised by main and sub supervisors selected from the faculty members of the Graduate School of Economics, Kyoto University, as well as two faculty members with related research fields from the College of Social Sciences at the University of Glasgow who act as additional supervisors. The supervisors at the University of Glasgow are selected through consultation between faculty at both universities.

A change of the supervisor is permitted in exceptional circumstances at the Graduate School of Economics, but in the case that a student changes their research topic, methodology, and/or supervisor through their own action, this may complicate joint supervision. In such a case, if it is deemed impossible to continue with joint supervision, enrollment in the double degree programme with the University of Glasgow will be suspended, and the student will be treated as a regular student of the Graduate School

of Economics, who is no longer eligible for a joint degree.

The College of Social Sciences at the University of Glasgow does not operate a credit point system. Instead research guidance and supervision are conducted through periodic meetings between supervisors and their research students.

## 7. Doctoral Thesis Requirements

Students enrolled in the double degree programme offered together with the University of Glasgow are only required to submit one doctoral thesis, but it must satisfy the criteria for doctoral degree conferral at both institutions. The criteria at Kyoto University correspond to those outlined in the Student Handbook (学生便覧), however, the following points should also be observed:

Language – the thesis shall be written in English

Length – as a rule the thesis shall be no shorter than 70,000 and no longer than 100,000 words, inclusive of references and bibliography, etc. If there is deviation from the standard length requirements, necessary approval from both universities will need to be obtained via the thesis supervisors prior to submission of the doctoral thesis.

Examination – all submissions will need to undergo procedures for the prevention of plagiarism prescribed by the University of Glasgow.

Other – any further details will be notified individually.

## 8. Confirming Intention of Submitting Thesis for the Double Degree

In the third year of enrollment in the double degree programme students must confirm their intention to continue on the double degree programme or whether they intend to obtain a single degree from Kyoto University. Students who decide to continue with the double degree need to submit an application form. If there is seen to be no fault with their application, enrolled students continue to conduct their research in their fourth year as prescribed in the student agreement. In the second term of their fourth year enrolled students submit an application form related to the submission of their thesis for examination on the double degree programme, if their application is accepted they are eligible to submit their doctoral thesis within a period of one year (this period can be extended after reapplication and review).

Students who do not submit the appropriate application form to continue on the double degree programme, or who have had their application to do so rejected, are still eligible to apply to submit their doctoral thesis at Kyoto University, and, if successfully

examined, obtain a degree from Kyoto University.

#### 9. Examination Procedures

Doctoral theses submitted to Kyoto University and the University of Glasgow for examination under the double degree programme must be the same in terms of content, excepting specific cosmetic/format requirements at each University, even though they are examined separately. The procedures of examination at Kyoto University are the same as those on the standard doctorate degree programme at the Graduate School of Economics, except that faculty from the University of Glasgow participate in the examination. Examination at the University of Glasgow is conducted in accordance to the standard procedure at the College of Social Sciences, entailing an oral defense of the doctoral thesis in front of a review committee which excludes academic supervisors.

#### 10. Examination Schedule and Results

The double degree offered together with the University of Glasgow is designed so that students enrolled in the programme can obtain both degrees within a short timeframe. Nonetheless, the examination process is conducted separately according to the specific standards of each University. Therefore, it is possible that the results of the examination process at each university may differ, and in such a case only the degree of the University where the student passed the examination process will be conferred. At Kyoto University the doctoral degree will be awarded at the first award ceremony after the student passes the doctoral degree examination. Graduation ceremonies at the University of Glasgow are held in June and December. Students who complete their degree requirements within the four-year time frame and receive their degree from Kyoto University prior to their examination at the University of Glasgow will technically no longer be enrolled as students on the programme. This does not, however, affect their eligibility to be examined and receive a degree from the University of Glasgow. If such students subsequently pass the doctoral degree examination at the University of Glasgow, the diploma awarded initially by Kyoto University will be replaced with one diploma that clearly states that the student has been awarded a double degree in collaboration with the University of Glasgow based on a single doctoral thesis.

#### 11. Rules and Responsibilities of Both Universities

Students who wish to enroll in the double degree programme sign a student agreement

with the University of Glasgow and the Graduate School of Economics, Kyoto University. The student agreement covers important matters to be decided in advance of enrollment such as the course of study, etc. In addition to matters specifically related to the double degree programme, students are required to follow the general rules, procedures, and guidelines, etc., of both the University of Glasgow and Kyoto University. In the case of any trouble or concerns that the students have during their period of enrollment, students are able to use the support and consultation services and facilities offered at the University they are based at a given time, and, wherever necessary, at the other University. Both Universities will act accordingly within the scope of responsibility as stipulated by the agreement, and, whenever necessary, will work in cooperation to that end.

#### 12. Leave and Withdrawal from the Double Degree Programme

The rules regarding leave and withdrawal on the double degree programme are the same as those applied to the regular doctoral programme. If a student withdraws from Kyoto University their enrollment at the University of Glasgow is also nullified accordingly. If unavoidable circumstances arise, participating students can, with the approval of the committee of the Graduate School of Economics, withdraw from the programme. In such a case, students who enrolled in the programme at Kyoto University will have their enrollment terminated at the date specified by the University of Glasgow.

#### 13. Further Information and Inquiries

The School of Social and Political Sciences (part of the College of Social Sciences) is responsible for educational matters and research supervision on this programme at the University of Glasgow. In particular, faculty members belonging to the Center for Business History in Scotland are involved in supervision on the double degree programme. If you would like to know more details, please contact the head of the programme at Kyoto University via the Student Affairs Office. We accept inquiries about matters directly related to study on this programme, however, students who wish to know about student life, and the research and study environment/facilities at the University of Glasgow are advised to look at the website of the University of Glasgow.